

TOWN MEETING

Wednesday, November 20, 2019
8:00 pm
Municipal Building

Agenda

1. Call to Order
2. Roll Call of Council
3. Moment of Silence
4. Pledge of Allegiance to the Flag of the United States of America
5. Approval of Agenda
6. Consent Agenda
 - a. Approval of the Meeting Minutes (November 4, 2019)
7. Brief Discussion from the Town Attorney Kevin Best on Opioid Case Update
8. Public Period (limit 2 minutes for each speaker)
9. Legislation
10. New Business
11. Adjournment

**Town of Forest Heights
Council Work Session - 7:30 PM
Monday, November 4, 2019
Municipal Building
Meeting Minutes**

Call to Order: 7:36 PM

Roll Call: CM Barnes, CM Washington, CM Kennedy II, CW Noble, CW Mann, CW Hines, Mayor Muhamad present. Quorum established.

Moment of Silence:

Pledge of Allegiance:

Approval of Motion to excuse Town Attorney: CM Washington made a motion to excuse Town Attorney Kevin Best from the entire meeting tonight because the Attorney would not be needed. Seconded by CM Barnes. The motion was approved by CM Washington, CM Barnes, CW Mann, CW Noble; motion was denied by CM Kennedy II, CW Hines, Mayor Muhamad; 4 yes; 3 no; motion passed.

Town Attorney Kevin Best stated that he had the right as a member of the public to observe the meeting so he would move to the gallery.

Approval of Agenda: Motion by CM Washington seconded by CW Mann to approve the amendment; motion passed. 6 yes and 1 no.

Approval of the Consent Agenda: Motion by CM Washington, seconded by CW Mann; 6 yes and 1 no; motion passed

Public Period: No speakers.

Staff Reports:

Treasurer's Report: Status report of the Town's finances for the month of October 2019 were distributed to the Town Council.

Public Works: Status report for the month of September 2019 were distributed to the Town Council.

Circuit Rider: Status report for the month of September 2019 were distributed to the Town Council.

Code Enforcement: Status report for the month of September 2019 were distributed to the Town Council.

Ombudsman: Status report for the month of October 2019 were distributed to the Town Council.

Police Chief: Status report for the month of October 2019 were distributed to the Town Council.

Town Administrator: Status report for the month of October 2019 were distributed to the Town Council.

Council Reports:

Ward I: CM Barnes attended the Neighborhood Watch meeting for October (3rd Wednesday) and was told by Officer Adams that Dr. Kimble would not be available to host the meetings for the at least the next quarter. The mayor stated the Chief would appoint someone.

CM Washington attended the PGCPs Empowerment meetings and made contact with the CASA organization. They may attend some of the council meetings and be of assistance to the Latino community, and he gave a special thank you to all the volunteers for the Halloween Haunted House.

Ward II: CM Kennedy II reported that the Haunted House and the Safe Harvest Festival went very well and thanked the volunteers, including Ms. Elaine Pippins and Officer Zavion Adams.

CW Mann asked the Town Administrator if he was aware of the FCC issue. He stated he had no new information regarding the FCC issue or franchise fees, but he would look into it.

Ward III: CW Hines announced the Youth Holiday Party on December 21 and asked for volunteers; she also inquired about implementing adopt-a-tree and holiday house decorating contests in the Town.

CW Noble shared that Dementia Friendly Prince George's County South had a forum on Saturday November 2 at Forest Heights Baptist Church. For 2 Wednesdays each month, St. Paul United Methodist Church has a "Remember When" café that has activities for Alzheimer's and dementia patients. She also announced that Dementia Friendly America meets at the District 7 station on Wednesdays.

Mayor's Report: The Mayor thanked everyone who came out for the Census Kick-Off on October 26.

Legislation

Resolution 66-19 Will be discussed in closed session.

Resolution 67-19 A Resolution to approve the services of Stevens Maintenance Inc. to provide stormwater drain maintenance on existing tree boxes on Rolph Drive; and to train Public Works personnel to perform the same for future maintenance purposes; motion by CM Washington to waive the full reading; seconded by CW Mann; all in favor; discussion; Mr. Robinson explained that the dollar amount would come from training and the contract work that the company would provide.

Resolution 68-19 A Resolution for the adoption of an amendment to the Town's Employee Handbook regarding the take-home vehicle program; and generally relating to the authorization for the use of vehicles and other transportation; introduced by CM Barnes; motion by CM Washington to waive the full reading; seconded by CW Mann; discussion.

New Business:

CM Washington introduced a motion to request a copy of Attorney Best's contract to be presented at the current meeting; seconded by CW Mann; CW Hines objected to the motion; Mr. Robinson objected to the request on the grounds of it being last-minute; vote 4 yes CM Washington, CW Mann, CW Noble CM Barnes; 3 no Mayor Muhammad, CW Hines, CM Kennedy II motion passed

Closed Session- 8:40 PM; Motion by CM Kennedy II to enter a closed session; seconded by CW Hines; all in favor; motion passed.

FORM OF STATEMENT FOR CLOSING A MEETING

Location: <u>Town of Forest Heights, Maryland</u>	Date: <u>November 4, 2019</u>	Time: <u>8:40 p.m.</u>		
Vote to Close Session:	YES	NO	ABSTAIN	ABSENT
Mayor Habeeb-Ullah Muhammad	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Calvin Washington	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Robert Barnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Cynthia Mann	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Jonathon Kennedy II	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Paula Noble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Taunya Hines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article Section 10-508(a):

10. ☐ To discuss public security, if the public body determines that the public discussions would constitute a risk to the public or public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.

Persons attending closed session: Mayor Muhammad, CM Barnes, CM Kennedy II, CW Noble, CW Hines, CM Washington, CW Mann, Mr. Robinson Town Administrator, Mrs. Hawkins Town Clerk, Police Chief Rease

Back in Session at 9:20pm

Council Work Session Adjournment 9:22pm